



COMMUNITY LEADERSHIP OVERVIEW AND SCRUTINY COMMITTEE

AGENDA

DATE: Monday, 25 February 2019

TIME: 7.30 pm

VENUE: Council Chamber, Council Offices,
Thorpe Road, Weeley, CO16 9AJ

MEMBERSHIP:

Councillor Land (Chairman)
Councillor V Guglielmi (Vice-Chairman)
Councillor Bush
Councillor Chittock
Councillor Coley
Councillor Griffiths

Councillor I Henderson
Councillor Newton
Councillor Raby
Councillor Skeels Jnr
Councillor Yallop

Most Council meetings are open to the public and press.

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Meeting papers can be provided, on request, in large print, in Braille, or on disc, tape, or in other languages.

For further details and general enquiries about this meeting, contact Ian Ford on 01255 686584.

DATE OF PUBLICATION: Wednesday, 13 February, 2019

AGENDA

1 **Apologies for Absence and Substitutions**

The Committee is asked to note any apologies for absence and substitutions received from Members.

2 **Minutes of the Last Meeting (Pages 1 - 6)**

To confirm and sign as a correct record, the minutes of the last meeting of the Committee, held on Monday 28 January 2019.

3 **Declarations of Interest**

Councillors are invited to declare any Disclosable Pecuniary Interests or Personal Interest, and the nature of it, in relation to any item on the agenda.

4 **Questions on Notice pursuant to Council Procedure Rule 37**

Subject to providing two working days' notice, a Member of the Committee may ask the Chairman of the Committee a question on any matter in relation to which the Council has powers or duties which affect the Tendring District **and** which falls within the terms of reference of the Committee.

5 **Reference from Council - A.1 - Utilisation of available Enforcement Powers to combat Street Drinking and Anti-Social Behaviour in Clacton Town Centre (Pages 7 - 8)**

To report to the Committee a motion submitted at the meeting of the Council held on 22 January 2019.

6 **Report of Deputy Chief Executive - A.2 - Performance Report October - December 2019 Quarter 3 (Pages 9 - 26)**

To present the Performance Report 2018/19 (*Community Leadership*) for the period October – December 2018 (Quarter 3).

7 **Report of Head of Leadership Support and Community - A.3 - Review of the Year 2018/19 and Work Programme 2019/20 for the Community Leadership Overview and Scrutiny Committee (Pages 27 - 40)**

To review the Committee's work undertaken during the 2018/19 municipal year and to seek Members' approval to a draft programme of work for the Community Leadership Overview and Scrutiny Committee for the 2019/20 municipal year for recommendation to the Annual Council meeting on 21 May 2019.

8 **Scrutiny of Proposed Decisions (Pages 41 - 42)**

Pursuant to the provisions of Overview and Scrutiny Procedure Rule 13, the Committee will review any new and/or amended published forthcoming decisions relevant to its terms of reference and decide whether it wishes to enquire into any such decision before it is taken.

Matters may only be raised on those forthcoming decisions at Committee meetings where the Member has notified the Committee Services Manager in writing (or by personal email) of the question they wish to ask, no later than Midday, two working days before the day of the meeting.

Information for Visitors

FIRE EVACUATION PROCEDURE

There is no alarm test scheduled for this meeting. In the event of an alarm sounding, please calmly make your way out of any of the fire exits in the hall and follow the exit signs out of the building.

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Please do not re-enter the building until you are advised it is safe to do so by the relevant member of staff.

Your calmness and assistance is greatly appreciated.

**MINUTES OF THE MEETING OF THE COMMUNITY LEADERSHIP OVERVIEW AND
SCRUTINY COMMITTEE,
HELD ON MONDAY, 28TH JANUARY, 2019 AT 7.30 PM
IN THE COUNCIL CHAMBER - COUNCIL CHAMBER**

Present:	Councillors Land (Chairman), V Guglielmi (Vice-Chair), Bush, Coley, Griffiths, I Henderson, Newton, Raby, Skeels Jnr and Yallop
Also Present:	Councillor Gary Scott, Councillor Robert Bucke and Councillor Lynda McWilliams
In Attendance:	Karen Neath (Head of Leadership Support and Community) and Charlotte Cooper (Leadership Support Officer)

32. APOLOGIES FOR ABSENCE AND SUBSTITUTIONS

Apologies for absence were received from Councillor Chittock (with no substitute).

33. MINUTES OF THE LAST MEETING

The minutes of the last meeting of the Community Leadership Overview and Scrutiny Committee, held on 3 December 2018, were approved as a correct record and signed by the Chairman.

34. DECLARATIONS OF INTEREST

Councillor Newton declared an interest in agenda item 6 – Reference Report from Council – A.2 Clacton Town Council, as this motion was proposed by herself. She did therefore not participate whilst the Committee deliberated and reached its decision.

Councillor Pemberton declared an interest in agenda item 4 – Free Swimming Lessons for Children, as he proposed this motion.

Councillor Henderson declared an interest for agenda items 4 and 5 as he is an Essex County Councillor.

35. FREE SWIMMING LESSONS FOR CHILDREN

Clare Kershaw (Director of Education, Essex County Council) and Dawn Emberson (Relationship Manager, Active Essex), attended the meeting to discuss with Members how all schools can meet their statutory duty and move towards 100 per-cent of the Districts children learning to swim before they leave primary school education.

Members recalled that at the meeting of the Council held on 27 November 2018, it was agreed “That this Council takes the following necessary steps in order to see that every child in the District of Tendring can be taught to swim, before they leave primary school education;

- (a) The Community Leadership Overview and Scrutiny Committee invite the Director for Education from Essex County Council to attend a future meeting of that

Committee in order to discuss how all schools can meet their statutory duty and move towards 100 per-cent of the Districts children learning to swim before they leave primary school education; and

- (b) That officers continue to work with partners to develop a cohesive plan to further improve safety measures across the Districts coastline and report back with findings and any recommendations to Cabinet in February 2019, for implementation prior to the 2019 season.

(c)

Clare and Dawn set out for the Committee the statutory requirement under the National Curriculum for swimming which is as follows:-

All schools must provide swimming instruction either in key stage 1 or key stage 2.

In particular, pupils should be taught to:

- *swim competently, confidently and proficiently over a distance of at least 25 metres*
- *use a range of strokes effectively [for example, front crawl, backstroke and breaststroke]*
- *perform safe self-rescue in different water-based situations.*

After discussion by the Committee, it was **RESOLVED** that;

Essex County Council / Active Essex will lead on the following actions:-

- (a) To undertake a review to determine how many pupils do not reach the required level of proficiency by the end of year 6. A piece of work will then be undertaken to work with schools to target those children that are not reaching the required proficiency;
- (b) to investigate how it was decided that the swim safe programme is centred on Clacton, Walton and Dovercourt and whether there would be any funding available to extend the programme more widely across Tendring;
- (c) to look at whether the swimming pools available at local caravan parks could be used to provide swimming lessons to school children;
- (d) to investigate whether local bus providers could assist with taking pupils from schools to pools as the cost of transport is cited as one of the biggest barriers for schools in providing swimming lessons;
- (e) to review the affordability of providing swimming lessons for schools and the capacity to provide enough lessons. Although it was commented that the latter point is not thought to be an issue;

Tendring District Council will lead on the following actions:-

- (f) To look into whether Tendring District Council's beach patrol staff could provide swimming lessons in the sea for young people as swimming in the sea is different from swimming in a pool;
- (g) to consider whether the ONE card or something similar could be re-introduced for use at local Leisure Centres;

- (h) to look at extending the promotion of water safety advice around the coastline during the summer including liaising with partners such as Clacton Pier and voluntary and community groups such as the scouts.

**36. REPORT OF HEAD OF LEADERSHIP SUPPORT AND COMMUNITY - A.1. ESSEX
FUTURE LIBRARY SERVICES STRATEGY 2019 - 2024**

The Committee had before it a report of the Head of Leadership Support and Community (A.1) which enabled the Committee to put forward comments in response to the consultation being undertaken by Essex County Council (ECC) on their draft strategy for the future of library services up to 2024.

It was reported that Essex County Council has published a draft strategy on the future of library services over the next five years. Consultation is now being undertaken to enable views to be submitted on the strategy. The strategy is based on views gathered from the public in 2018; the consultation closes on 20 February 2019. Essex Libraries currently serve a population of 1.5 million through 74 library buildings, eLibrary services, 2 mobile libraries and home library service volunteers. It also supports 8 volunteer run community libraries. Over the last 6 years the use of libraries has declined.

The strategy is about library services, both physical and online, and how and where these can be provided in the future. The strategy is not about library buildings and it could be, for example, that library shelves could be in community centres or other public buildings. The strategy anticipates that in the future, community groups and volunteers are more likely to be involved in delivering library services. The strategy sets out the overriding ambition for library services and the key points that the strategy will focus on. These focus on keeping books and reading at the heart of the library service, embracing digitalisation and technology and working with communities to deliver services locally. Each of the existing 74 libraries has been placed in one of four tiers based on assessment against the criteria of; location, usage, population, deprivation and social isolation. The four tiers are;

- Tier 1 – Main or hub libraries which will part of the statutory provision
- Tier 2 – library services in areas where there is a need for them to be managed by ECC in partnership with community or other partner;
- Tier 3 – locations where no library service is needed as part of the statutory provision but where ECC could support the provision of the service run locally. If no suitable offer is received within six months of Cabinet approval of the strategy then ECC intend to re-consult on the future of these libraries;
- Tier 4 – these libraries are proposed for closure but ECC would consider proposals for community libraries in these locations.

The libraries in Tendring are in the following tiers;

Library	Tier
Clacton	Tier 1
Harwich	Tier 2
Brightlingsea	Tier 3
Frinton	Tier 3
Manningtree	Tier 3
Walton	Tier 3
West Clacton	Tier 3
Holland	Tier 4

The full strategy and consultation questionnaire were attached to the report (A.1) as appendices A and B respectively.

The comments of the Committee will be submitted to the Cabinet meeting on 15 February to agree the final response of Tendring District Council.

After discussion, focussing to a large extent on the five criteria underpinning the rationale for proposals included in the Strategy (Location, Usage, Population, Deprivation and Social Isolation) it was **RESOLVED** that the Head of Leadership Support and Community would incorporate the views of the Committee into the consultation response form and agree this with the Chairman of the Community Leadership Overview and Scrutiny Committee. The completed consultation would also be circulated to all members of the Committee.

37. REFERENCE REPORT FROM COUNCIL - A.2. CLACTON TOWN COUNCIL

The Committee had before it a reference report from Council (A.2), which reported to the Committee a motion submitted at the meeting of the Council held on 27 November 2018. Relating to a proposed town council for Clacton-on-Sea and which was referred to the Committee by the Chairman of the Council for consideration and report, in accordance with provisions of Council Procedure Rule 12.4.

Councillor Newton further explained this motion to the Committee, she then left the Council Chamber whilst the Committee deliberated and reached its decision.

Members recalled that, at the meeting of the Council held on 27 November 2018, the following motion was moved by Councillor Newton and Seconded by Councillor Bucke and, in accordance with Council Procedure Rule 12.4, stood referred to the Committee for consideration and report:

“This Council, in accordance with the Local Government and Public Involvement in Health Act 2007 (as amended) and the statutory guidance issued by DCLG in 2010, conducts a Community Governance Review with a view to creating a Clacton Town Council to come into effect in 2023.

The Council will consult with members of the public and other stake holders as to the creation of a Clacton Town Council which will be intended to serve the areas of Clacton-on-Sea that are not currently being represented by a Town or Parish Council. This will be inclusive of the following District Council Wards (as effective from May 2019) –

Bluehouse

Burrsville

Cann Hall

Coppins

Eastcliff

Pier

St Bartholomews

St James

St Johns

St Pauls

West Clacton and Jaywick Sands”

After much discussion from the Committee, it was **RESOLVED** that it be **RECOMMENDED TO COUNCIL** that the motion be amended to read;

“This Council, seeks to ascertain the views of the people of Jaywick, Clacton and Holland as to the possible creation of a Town Council or Councils for the currently unparished area of the district and that this be done by way of a question included with the Council tax leaflet.”

38. CONSIDERATION OF ITEMS FOR MARCH MEETING

With regards to the next meeting of the Committee, it was **RESOLVED** that;

1. The March Meeting be moved to the 25th February, to allow the Five Year Business Plan for North Essex Garden Communities to be scrutinised.
2. A Reference from Council, forwarded by Councillor Honeywood, regarding enforcement will be scrutinised.

Performance Reports for Quarter 3 will be scrutinised

The meeting was declared closed at 10.00 pm

Chairman

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COMMUNITY LEADERSHIP OVERVIEW AND SCRUTINY COMMITTEE

25 FEBRUARY 2019

REFERENCE FROM COUNCIL

A.1 UTILISATION OF AVAILABLE ENFORCEMENT POWERS TO COMBAT STREET DRINKING AND ANTI-SOCIAL BEHAVIOUR IN CLACTON TOWN CENTRE (Report prepared by Ian Ford)

PART 1 – KEY INFORMATION

PURPOSE OF THE REPORT

To report to the Committee a motion submitted at the meeting of the Council held on 22 January 2019.

EXECUTIVE SUMMARY

This report sets out a motion submitted by Councillor P B Honeywood to the meeting of the Council held on 22 January 2019 relating to utilisation of available enforcement powers to combat street drinking and anti-social behaviour in Clacton Town Centre and which was referred to the Committee by the Chairman of the Council for consideration and report, in accordance with the provisions of Council Procedure Rule 12.4.

RECOMMENDATION

That, following the explanation of the motion, the Committee decides whether to recommend, or not, that the Council should support the motion in its original format.

If the Committee decides to advise the Council that in its opinion the motion should not be supported in its original format it may, in addition, suggest to Council that an amended motion be proposed.

PART 2 – SUPPORTING INFORMATION

BACKGROUND

At the meeting of the Council held on 22 January 2019, the following motion was moved by Councillor P B Honeywood and seconded by Councillor Everett and, in accordance with Council Procedure Rule 12.4, stood referred to the Committee for consideration and report:

“That this council looks forward to the new Anti-Social Patrol Officer being appointed and asks that that person works closely with the Police and the dedicated PCSO for Clacton to ensure that all available enforcement powers are utilised to combat street drinking and anti-social behaviour in Clacton Town Centre to the fullest of their ability.”

CURRENT POSITION
In accordance with Council Procedure Rule 12.5 Councillor Honeywood has been invited to attend the meeting and explain the motion.

BACKGROUND PAPERS FOR THE DECISION
None

APPENDICES
None.

COMMUNITY LEADERSHIP OVERVIEW & SCRUTINY COMMITTEE

25 FEBRUARY 2019

REPORT OF THE DEPUTY CHIEF EXECUTIVE

A.2 PERFORMANCE REPORT OCTOBER - DECEMBER 2019 (QUARTER 3)

(Report prepared by Anastasia Simpson & Katie Wilkins)

PART 1 – KEY INFORMATION

PURPOSE OF THE REPORT

To present the Performance Report 2018/19 (*Community Leadership*) for the period October – December 2018 (Quarter 3).

EXECUTIVE SUMMARY

The Performance Report sets out the detailed actions and targets for the delivery of the Council's priorities for the coming year that relate to our partnership and influencing work.

The Performance Report includes both the Corporate Plan and Priorities and Projects 2018/19.

The indicators and projects highlighted in the report are deemed 'non measurable' as Tending's role is that of influence only.

This report was presented to members of Cabinet (Appendix B) on the 15th February 2019. Any feedback from the Community Leadership Committee will be presented to a future meeting of the Cabinet as a separate reference report.

RECOMMENDATION

That the Community Leadership Committee notes the Council's Performance Report for the period October – December 2018 (Quarter 3) and determines whether it has any comments or recommendations to put forward to Cabinet.

DELIVERING PRIORITIES

The report shows the high-level projects that are being undertaken to deliver key objectives for the Council.

FINANCE, OTHER RESOURCES AND RISK

Resources

The priorities highlighted within the Performance Report for the period October - December 2018 (Q3) can be delivered within the Council's existing budgets.

Risk

These priorities are all within the current TDC risk framework.

LEGAL

The actions proposed in this report are within the Council's legal powers.

OTHER IMPLICATIONS

None.

APPENDICES

**Appendix A: Performance Report (Community Leadership) October – December 2018 (Q3).
Appendix B: Cabinet Report (15th February 2019).**

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PERFORMANCE REPORT

(COMMUNITY LEADERSHIP)

Q3 DECEMBER 2018

APPENDIX A



Introduction

The following pages include the Council's Corporate Plan 2016 - 2020 and Tendring District Council's Priorities and Projects 2018/19 where the Council have an influencing role. There is a clear link between the aspirations, detailed in the Plan, and Priorities and Projects noted. Projects sit under the following headings:-

	Council and Community		Health and Housing		Employment and Enjoyment
	<u>Education</u> Page 4 & 5		<u>Housing Strategy</u> Page 10		<u>Improved Broadband</u> Page 12
	<u>Community Safety</u> Page 6, 7, & 8		<u>Health and Wellbeing</u> Page 11		
	<u>Manningtree Infrastructure</u> Page 9				

Corporate Plan 2016-2020

Our Council Our Community

What we will achieve:

- Deliver high quality affordable services
- Balance our budget
- Good governance
- Transform the way we work
- Make the most of our assets
- Engagement with the community
- Support the vulnerable
- Support rural communities
- Effective partnership working

Health and Housing

What we will achieve:

- Promote healthier lifestyles and wellbeing
- Support improved community health
- Deliver a quality living environment
- Local regeneration
- Council house building

Community Leadership

Employment and Enjoyment

What we will achieve:

- Support business growth
- Enable better job prospects
- Facilitate improved qualification and skills attainment
- First rate leisure facilities
- Attractive events programme

Our Vision

To put community leadership at the heart of everything we do through delivery of high quality, affordable services and working positively with others.

Our Values

- Councillors and staff uphold **personal integrity**, **honesty** and **respect** for others
- **Innovative**, **flexible**, **professional** staff **committed** to delivering excellence
- Recognising the **diversity** and **equality** of individuals
- Working **collaboratively**

Our Challenges

- Poor health
- Pockets of high unemployment
- Low economic activity
- Reducing budgets while delivering key services
- Poor infrastructure

Our Opportunities

- Clear vision for economic growth and prosperity
- Our coast
- Tourism, culture and sport
- Sea, road and rail connectivity

Our Priorities & Projects 2018/19

Chief Executive

- Strategic lead and corporate interface
- External and partnership engagement
- Essex wide board leadership
- Strategic finance
- Community Safety Hub

Deputy Chief Executive (Corporate Services)

- Transforming the way we work
- Digital
- Customer experience
- Office Accommodation
- People
- Finance
- Deliver 10 year Financial Strategy
- Capital Strategy / profiling
- Management of financial risks
- Governance
- Effective financial management
- Development of programme and project management
- Information security

Corporate Director (Operational Services)

- Jaywick Sands regeneration and renaissance
- Revised and updated Housing Strategy
- Waste, recycling and street sweeping contract renewal
- Cliff stabilisation
- Complete repairs to the Venetian Bridge
- Produce a long term sustainable scheme around Sport England grant funding
- Contribute to Mayflower 400 commemorations

Corporate Director (Planning and Regeneration)

- North Essex Garden Communities
- Local Plan
- Ensure delivery of improved Broadband coverage
- Effective outcomes from the Corporate Enforcement Group
- Lobby for road and rail crossing improvements at Manningtree
- Strategy and plan for Harwich and Dovercourt public realm
- Holland Haven and seafront opportunities
- Economic Growth

Community Leadership

- Delivery of high quality, affordable services
- Working positively with others - including partnership working on education, health, community safety and housing

“Deliver the agreed plan to improve educational attainment and aspiration in Tendring.”

Martyn Knappett – Deputy Chief Executive

Health and Education Portfolio Holder

Delivery Mechanism: As a community leader, there are a number of education work streams that underpin this which are to be delivered in 2018/19 via the Tendring Education Improvement Group.

Update: This section relates to ongoing activity where the Council’s role is that of influence.

Activity	Current Position	To be Completed
Start Well - to continue to support schools in improving and maintaining attainment levels, promoting school readiness, and a positive experience and opportunities through school to allow each child to achieve their full potential.	School Readiness project ongoing. This is part of the work of the North East Essex (NEE) Children's Partnership Board. Children's Partnership Board to agree/set project deadlines.	On-going
Stay Safe – children and young people feeling safe in their community.	See Community Safety update, detailed below.	On-going
Mental Health & Emotional Wellbeing – enjoying good mental health and wellbeing - Wellbeing Hub – Gt Bentley School, consider funding opportunities for roll out.	<p>Mental Health & Emotional Wellbeing - Sustainability and Transformation Partnership Board (STP)/Mental Health Programme Manager to undertake further scoping work on the benefits to children of a Wellbeing Hub model in schools.</p> <p>Wellbeing Football in Clacton - for people experiencing mental health issues and the homeless. Further meeting held with Football Development Officer & Technical Lead Equality & Inclusion, from Essex Football Association (FA) & Disability for Sport with local partners to include involvement from Salvation Army, Sport for Confidence, & Full Circle. Planning for initial taster sessions underway to commence April 19 subject to funding being obtained/agreed.</p> <p>Working with the Public Health Improvement Officer and using school census data, 12 primary schools identified and approached to take up the funded Marathon Kids programme, with a view to getting children more active, to challenge and inspire. 2 primary schools signed up to date.</p>	<p>Teen Talk MH Booklet distributed to all Harwich & neighbouring schools - Completed.</p> <p>(STP) to undertake further scoping work on Wellbeing model in schools. STP to set timescales.</p>

Education

(Council and Community)

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“Deliver the agreed plan to improve educational attainment and aspiration in Tendring.”

Martyn Knappett – **Deputy Chief Executive**

Health and Education Portfolio Holder

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Activity	Current Position	To be Completed
Positive Futures - working together with partners to enable families to lift themselves out of poverty, enhance aspirations and provide opportunities for life long wellbeing.	Inaugural meeting of Essex Inspires project was held on 26 Nov 18, which included representation from local secondary schools, businesses and education establishments. The project would develop a 'pilot' detailed partnership task and finish group with the support of Tendring District Council, to review the consistency of careers advice across schools, to map the plethora of agencies working in this arena and post 16 retention rates. Engage with key stakeholders inclusive of businesses to understand their vision for the next 5-10 years and drive a systems change approach, ensuring resources are utilised to support young people to gain appropriate information and skills equipping them for future career opportunities. Essex Inspires - next meeting planned for Feb 2019. Draft terms of reference to be agreed.	Inaugural Meeting held 26 Nov 18. Next meeting planned for Feb 19.
School Places.	On-going work with ECC to support school places for local children.	On-going , via regular updates with ECC
Supporting IntoUniversity and Teach First - Positive Futures.	Work on-going. Annual report from IntoUniversity received.	Complete Dec 18
Strengthen links with Universities.	MOU with Essex University reviewed & updated as part of the work on Garden Communities project.	Complete
Memorandum of Understanding (MOU) Colchester Institute.	Meeting took place on 9 Jan 19 between TDC Officers and the Principal of Colchester Institute to start initial discussions about an MOU.	Mar 19

Community Safety

(Council and Community)

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“Remain a low crime area and reduce the fear of crime. Address hidden harms.”

Chief Executive

Health and Education Portfolio Holder

Delivery Mechanism: The Community Safety work plan 2018/19 as defined by the Responsible Authorities Group (RAG) (Community Safety Partnership (CSP)) through the Annual Strategic Assessment process (Strategic Assessment and Delivery Plan agreed at RAG meeting on 5 Feb 18).

Update: This section relates to ongoing activity where the Council's role is that of influence.

Activity	Current Position	To be Completed
Tackling Anti-Social Behaviour and Acquisitive Crime Identifying and supporting repeat and vulnerable victims. Identify hotspot locations and/or increases in crime trends. Anti-Social Behaviour (ASB) affects families and communities and by addressing these activities we can help improve the quality of life in the community, improve perceptions and facilitate local problem solving to address issues.	1. Revisited Clacton Estate (S.A.D: Street Action Day) to ensure referrals and work had been undertaken. 2. Attended Fortnightly Force Tasking as representative from Tendring Council; cascaded the information to the relevant departments within the Council. 3. Visited an address, following the receipt of numerous complaints about overgrown front and back garden. Visited neighbours to discuss access to rear garden in order to complete the work. Front already been cleared by TDC Engineering Team. Tendring District Council's Safer Communities Manager issued Community Protection Notice to the owner of the property informing him that TDC would be carrying out the work and he will be charged for the work. 4. Met with Trinity Methodist Church to discuss options for the vulnerable residents of Clacton and facilities for the Street Drinkers - As a direct action from the mediation session held with the street drinkers and other agencies. Trinity Methodist have a new project running from New Year. 5. Chaired Daily Conference Call - enabling partners to dial in to a conference call and get the latest information in relation to crime and ASB, including Wanted or Missing People. 6. Completed Crucial Crew Evaluation and provided feedback to RAG and to the providers of the sessions. 7. Proposal written for new County Lines intervention programme for primary schools. 8. SAD Review - Implement any changes to SAD in the New Year. 9. Planning for Walk on Line Roadshows to be delivered in Mar 19.	Complete Fortnightly On-Going Complete Weekly Complete Ongoing To be completed by Jan 19 To be delivered March 19

Community Safety

(Council and Community)

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“Remain a low crime area and reduce the fear of crime. Address hidden harms.”

Chief Executive

Health and Education Portfolio Holder

Delivery Mechanism: The Community Safety work plan 2018/19 as defined by the Responsible Authorities Group (RAG) (Community Safety Partnership (CSP) through the Annual Strategic Assessment process (Strategic Assessment and Delivery Plan agreed at RAG meeting on 5 February 18).

Update: This section relates to ongoing activity where the Council's role is that of influence.

Activity	Current Position	To be Completed
Protecting Vulnerable People from Hidden Harms Identifying and supporting repeat and vulnerable victims, educating both young and older people and encouraging proactive reporting of Hate Crime and Domestic Abuse. Implement/facilitate steps to protect identified victims. There will also be a clear emphasis on gangs and youth violence, drug dealing and drug trafficking, Child Sexual Exploitation, Preventing Violent Extremism, Modern Slavery, Human Trafficking and substance misuse (these are often termed 'Hidden Harms'). The CSP will aim to increase the understanding and awareness of the hidden harms our communities face, and encourage those who are suffering to come forward and seek help from the Partnership. Current risks within Tendring do not come from the more traditional crimes, but from Hidden Harms as described above.	<ol style="list-style-type: none"> 1. Met with members of the public presenting at the Town Hall with a range of complex needs, initial support given and signposting to the most appropriate agency. Signposting vulnerable people to the correct support services. 2. Met with Centre for Social Justice to showcase the work of the Hub. 3. Other collaborative activity includes submitting Police Intelligence Report's (PIR's). 4. Deadline for survey 30 Nov 18 responses analysed and report written. Feedback to the task and finish group in early Dec 19 in relation to review of the Community Safety Hub and the implementation of any changes early 19. 5. Attended various Town Centre Working Party meetings representing Community Safety, issues with street drinkers and ASB / Crime. 6. Attended a Multi Agency Training day in relation to DHR's (Domestic Homicide Reviews) SAR's (Serious Adult Reviews), SCR's (Serious Case Reviews). Lessons learnt from reviews across Essex - Led by Essex Social Care and SET Domestic Abuse Team. 7. High Sheriff visit - Tour of Clacton and the Community Safety Hub, then onto Jaywick Sands to view some of the projects going on in Jaywick Sands. 8. Attended Intergrated Offender Management Meeting (Local Action Group), representing TDC and Tendring CSP. 9. TDC / Essex Police / Cllrs met to discuss an action plan for a vulnerable resident who is causing concern. Due to his perceived mental ill health. Discussed a package of support for the resident that will start with a visit from TDC officers in the New Year (11 Jan 19). 	<p>On-going</p> <p>Complete</p> <p>Monthly</p> <p>Complete by 31 Mar 19</p> <p>Monthly</p> <p>Complete</p> <p>Complete</p> <p>Bi-Monthly</p> <p>On-going</p>

Community Safety

(Council and Community)

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“Remain a low crime area and reduce the fear of crime. Address hidden harms.”

Chief Executive

Health and Education Portfolio Holder

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Update: This section relates to ongoing activity where the Council's role is that of influence.

Activity	Current Position	To be Completed
Reducing Violence and Knife Crime Identifying hotspot locations, and/ or increases in crime trends. Work with partner agencies to raise awareness of Knife Crime across the District. The fear of crime, whether real or perceived, can also have a very serious impact upon people and communities, Violence with Injury and Possession of Weapons were the top two crime types that scored the highest in terms of risk for the District.	1. Working with Barnardos to design a project to tackle violent crime and knife crime where a young person is affected by parental imprisonment. Specification and bid written - Safer Communities Manager took bid to RAG and agreement given to match fund the project. Next step to find remaining funds from other sources. Bid written to the Office of the Police, Fire and Crime Commissioner (OPFCC) for their final tranche of funding in Feb 19.	On-going

Manningtree Infrastructure (Council and Community)

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“Lobby for road and rail crossing improvements at Manningtree”.

Ewan Green – **Corporate Director**

Portfolio Holder

Delivery Mechanism: To lobby the Highway Authority and rail companies to agree a package of parking and highway improvements to alleviate congestion in the area of Manningtree Railway Station.

Update: A partnership group has been formed including local MP's, ECC, Suffolk CC, Babergh & Mid Suffolk Council, TDC, Haven Gateway Partnership, Essex Rail Users.

Page Top	Milestones	Current Position	To be Completed
	Work with partners to develop an outline proposal for improvements <i>(to include; the economic, social and environmental needs and benefits)</i> and lobby for Government support.	An initial proposal will be developed, led by ECC, in order to detail the economic, social and environmental needs and benefits which future investment will address. Options for short term improvements are being developed by ECC. Council Leader has engaged with the Secretary of State for Transport and South East Local Economic Partnership to both raise awareness of the issue and seek support for a strategic, long term solution.	TBC

Housing Strategy

(Health and Housing)

[Back to Top](#)

“Revised and updated Housing Strategy.”

Paul Price – **Corporate Director**

Housing Portfolio Holder

Delivery Mechanism: Consultation with relevant officers and other key stakeholders to produce Housing Strategy to be agreed by Full Council.

Update: Research has been undertaken and other Council’s housing strategies have been reviewed. The Government published its Housing Green paper in August 18 which provides some indication on the Governments future policy direction. The Executive Projects Manager is now in post and working on a project plan to include the key milestones in the development of the strategy.

Page 21

Milestones	Current Position	To be Completed
Develop draft Housing Strategy. *Housing Green Paper, will inform strategy.	Meeting with Portfolio Holder arranged for 15 Jan 19 to agree direction of travel and agree strategic priorities. Strategy expected to be drafted by end of Jan 19	May 18 *Revised Dec 18 *Revised Jan 19
Seek Cabinet approval.	Meeting had with Housing Portfolio Holder, agreed that the Strategy will not go to Cabinet until after the elections in May 19.	Jul 18 *Revised Dec 18 * Revised Jul 19

Exception: The uncertainty from government around their housing strategy has made it difficult to draft a document that could require major revisions should the policy direction alter significantly. The recently published Green Paper and announcement on the proposed lifting of the Housing Revenue Account borrowing cap has helped to address some of this uncertainty.

Health & Wellbeing (Health and Housing)

“Seek to influence and assist partners in the delivery of improved health and wellbeing outcomes for residents and visitors to the area. Produce a long term sustainable scheme around Sport England grant funding”

Paul Price – **Corporate Director**

Health and Education Portfolio Holder

Delivery Mechanism: Working with partners to identify shared opportunities to help drive improvements.

Update: This month's progress comments are noted next to each individual milestone in the table below.

Milestones	Current Position	To be completed
<div>Page 22</div> Sport England Local Delivery Pilot.	Chapter 1 detailing the journey so far has been published and presented to the Essex Health and Wellbeing Board. A Strategic Sponsors Group meeting was held on 3 Dec 18 to discuss the development of Chapter 2. Chapter 2 comprising the strategic investment plan was subsequently submitted to Sport England for consideration. The wider communications and engagement work stream is now anticipated to run from Jan 19 until Mar 19. A staff consultation event is planned for the end of Jan 19. Heads of Service have been approached to identify staff to attend to maximise the opportunity for sharing information for the benefit of the project.	On-going
Tendring Health and Wellbeing Board – Terms of Reference	The Tendring Health and Wellbeing Board was held on 5 Nov 18.	Complete Nov 18
Tendring Health and Wellbeing Board – Strategy	This was refreshed and updated and was presented at the Board meeting on 5 Nov 18. The Strategy is due to be agreed and adopted by the Board.	Complete Nov 18
Tendring Health and Wellbeing Board – Workstreams	The next Health and Wellbeing Board will be held on 11 Jan 19 and will focus on delivery.	Jan 19
My Weight Matters Programme	The weekly sessions are currently continuing at two council office locations, Weeley and Clacton Town Hall. Two new volunteers have been trained to support the Weeley delivery given the relocation of staff from the site. TDC and ACE to work further on advertisement of Weeley sessions in the area to increase attendance.	Jan 19
Attended Staff benefits and Tendring Show to promote Livewell.	Good public engagement at Tendring Show to highlight awareness of Livewell with information and water bottles with the logo have been provided to promote and advertise Livewell.	Complete
Active Tendring – new Chair and refresh	Active Tendring held its first meeting since its refresh. Six projects are progressing well with funding from the 2018/19 Active Tendring budget.	Jan 19

Improved Broadband (Employment and Enjoyment)

“To work with all parties to boost superfast broadband coverage in the Tendring district. This work is part of a new multi million pound contract with BT Group as part of the Superfast Essex programme.”

Ewan Green – **Corporate Director**

Finance and Corporate Resources Portfolio Holder

Delivery Mechanism: The £9million contract signed by Essex County Council and BT Group will ensure superfast speeds of 30Mbps and above are made available to an extra 5,400 homes and businesses in the District by March 2020. TDC have contributed £250K towards the cost of the contract vis-à-vis BT’s operational work in the District.

Update: Work started in late 2018 and will not be concluded until 2020. The work will take place in parallel to existing fibre broadband rollout plans by Superfast Essex. The additional coverage will lift superfast broadband availability in Tendring District to more than 98% by early 2020, making the area one of the best-served areas in Essex. TDC will monitor delivery through six monthly progress reports from Superfast Essex. The Council entered into a contract with ECC (Superfast Essex) in 2017 that requires BT Open Reach to provide additional fibre to new cabinets in Tendring. This work is part of a much bigger Open Reach contract covering other parts of Essex.

Milestones	Current Position	To be completed
Funding secured (£9m) and programme of work established to deliver Superfast Broadband to 5,400 homes and businesses by Mar 2020. This programme will ensure that over 98% of the district has access to a superfast broadband service.	Delivery of the Superfast Essex programme has progressed well and is on target to achieve circa 98% coverage by March 2020.	Mar 20

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Key Decision Required:	No	In the Forward Plan:	No
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CABINET

15 FEBRUARY 2019

REPORT OF THE FINANCE AND CORPORATE RESOURCES PORTFOLIO HOLDER

A.5 PERFORMANCE REPORT OCTOBER – DECEMBER 2018 (QUARTER 3)

(Report prepared by Anastasia Simpson & Katie Wilkins)

PART 1 – KEY INFORMATION

PURPOSE OF THE REPORT
To present the Performance Reports (2018/19) for the period October – December 2018 (Quarter 3).
EXECUTIVE SUMMARY
<p>The Performance Reports (<i>Resources & Services & Community Leadership</i>) set out the detailed actions and targets for the delivery of the Council's priorities throughout the year.</p> <p>Current Performance</p> <p>The Performance Reports include both the Corporate Plan and Priorities and Projects 2018/19.</p> <p>Of the 18 indicators and projects where performance is measured, the third quarter's position demonstrates that 14 (78%) are on, or above, their expected target and 4 (22%) are not currently in line with the expected performance. The indicators and projects highlighted in the Community Leadership report are deemed 'non measurable' as Tendring's role is that of influence only.</p> <p>The respective report/s will be presented to the Community Leadership Committee: 25th February 2019 and Resources and Services Committee: 11th February 2019.</p>
TRANSFORMING TENDRING
<p>Physical work, on the office elements, on the ground floor and first floor are complete and full operation of the building, including new RBS/housing reception, began on 10 December 18. Work on the staircase will be completed out of hours. Redecoration and carpeting on the second floor accommodation will be carried out in January 2019.</p> <p>A letter of intent has been issued to Gipping Construction for the Barnes House extension and link elements and CDM and contract arrangements are being progressed. The team hopes to begin construction in January 2019.</p> <p>Good progress on scanning and archiving old paperwork is being achieved. Capacity issues within the IDOX system have been resolved and a new software upgrade installed to improve stability. Additional guidance on retention policies has been issued. Additional software to optimise efficiency in the issue of outgoing post will be functional in January 2019.</p> <p>Listed Building Consent for work at the Town Hall has been granted. Building regulations application is being considered. Part of the building is now vacated in preparation for the anticipated commencement of work in Jan 2019, subject to building regulation approval and release of resources from Northbourne Depot.</p> <p>Redesigning of the IT Network is underway. Training on the new Firmsteps Interface and resolution</p>

of some teething issues is progressing well.

Work at Northbourne Depot is progressing. First fixing of services is complete and the team is working towards a completion in Jan 2019.

New online training facilities have been created by the HR team and will be fully functional as soon as connectivity issues are resolved. Assessment packages for modern working methods are being developed and will be rolled out to service units during the course of the project.

RECOMMENDATION

That Cabinet considers the Performance Reports for the period October – December 2018 (Quarter 3).

PART 2 – IMPLICATIONS OF THE DECISION

DELIVERING PRIORITIES

The reports show the high-level projects that are being undertaken to deliver key objectives for the Council. Each project shows details of the objective, how it is being delivered and an update on progress. Furthermore, milestones detail the timeframe that is being worked to, along with the added benefit of any slippage being highlighted.

The performance indicators show key areas of performance in detail, how each is progressing, along with charts and tables to present the ongoing position.

FINANCE, OTHER RESOURCES AND RISK

Resources

The priorities highlighted within the Performance Reports for the period October – December 2018 (Q3) can be delivered within the Council's existing budgets.

Risk

These priorities are all within the current TDC risk framework.

LEGAL

The actions proposed in this report are within the Council's legal powers.

OTHER IMPLICATIONS

None.

APPENDICES

Appendix A: Performance Report (Resources and Services) October – December 2018 (Q3).
Appendix B: Performance Report (Community Leadership) October – December 2018 (Q3).

COMMUNITY LEADERSHIP OVERVIEW AND SCRUTINY COMMITTEE

25 FEBRUARY 2019

REPORT OF THE HEAD OF LEADERSHIP SUPPORT AND COMMUNITY

A.3 REVIEW OF THE YEAR 2018/19 AND WORK PROGRAMME 2019/20 FOR THE COMMUNITY LEADERSHIP OVERVIEW AND SCRUTINY COMMITTEE

(Report prepared by Katie Sullivan)

PURPOSE OF THE REPORT

To review the Committee's work undertaken during the 2018/19 municipal year and to seek Members' approval to a draft programme of work for the Community Leadership Overview and Scrutiny Committee for the 2019/20 municipal year for recommendation to the Annual Council meeting on 21 May 2019.

BACKGROUND

The Community Leadership Overview and Scrutiny Committee is one of two overview and scrutiny committees established by the Council to specifically focus on the following areas of Council work:

To perform the functions in relation to the Council's external-facing functions including:

- Community Leadership developing the external focus of overview and scrutiny on "district-wide" issues (and where appropriate sub-regional, regional and national issues), in particular, through collaborative work with local partner authorities, providers, stakeholders and members of the public.
- Approval of discrete researched and evidenced reviews on the effectiveness of partnership operating in the area with particular focus on:
 - Community Safety
 - Health and Well-being
 - Economy, Skills and Educational Attainment
- Community engagement, development and empowerment
- Leisure and Tourism (except matters relating to budgets)
- Housing strategy and Homeless service (except the Housing Revenue Account)
- Emergency Planning

The Constitution provides for the two overview and scrutiny committees to submit a work programme to the Annual Meeting of the Council for approval. Rule 7 of the Overview and Scrutiny Procedure Rules sets out the position as follows:

"Each Overview and Scrutiny Committee will submit a work programme for the year ahead and a review of the previous year's activities to the Annual Meeting of the full Council for approval. In addition it will be responsible for co-ordinating and prioritising its work programme on an ongoing basis.

In preparing, co-ordinating and prioritising its programme, each Overview and Scrutiny Committee will take into account:-

- *The General Role and Principles of undertaking its functions, as set out in Part 2 Article 6;*
- *The planned work on the preparation of elements of the Budget and Policy Framework, as set out in the Council's Business Plan;*
- *The need for statutory timetables to be met;*
- *The wishes of all members of the committee;*
- *Requests from the Cabinet to carry out reviews; and*
- *Requests from Group Leaders in accordance with Rule 8."*

WORK CARRIED OUT TO DATE

Review of the Year

The review of the work undertaken by the Committee during the current Municipal Year is attached as **Appendix A**.

Proposed Work Programme

The proposed Work Programme for the 2019/20 Municipal Year is attached as **Appendix B** to this report. The Committee is invited to submit further items at this stage to be forwarded as part of the report to Annual Council.

RECOMMENDATIONS

- (a) that the report on the review of the year detailed in Appendix A be noted;**
- (b) that the Committee determines whether it wishes to agree the draft 2019/20 Work Programme for the Community Leadership Overview and Scrutiny Committee, as set out in Appendix B, for submission to Annual Council; and**
- (c) that the Committee considers whether it has any further items it wishes to include within the 2019/20 Work Programme.**

BACKGROUND PAPERS FOR THE DECISION

There are none.

APPENDICES

Appendix A – Review of work carried out June 2018 – February 2019
Appendix B – Proposed Work Programme for 2019/2020

A.3 - APPENDIX A

COMMUNITY LEADERSHIP OVERVIEW AND SCRUTINY COMMITTEE

REVIEW OF WORK CARRIED OUT JUNE 2018 – FEBRUARY 2019

4 JUNE 2018

1. REFERENCE REPORT FROM COUNCIL - A.1. ADDITIONAL FLAG RAISING DAYS AT THE TOWN HALL

The Committee had before it a reference from Council which gave details of a motion submitted by Councillor Pemberton to the meeting of the Council held on 15 May 2018.

The Committee was aware that, at that meeting, the motion had been moved by Councillor Pemberton and seconded by Councillor Porter and, in accordance with Council Procedure Rule 12.4, had stood referred to the Community Leadership Overview and Scrutiny Committee for consideration and report.

In accordance with Council Procedure Rule 12.5, Councillor Pemberton explained the motion.

Having debated and discussed the motion at length, it was resolved that the Committee supported the motion with an amendment. It was therefore:-

RECOMMENDED TO COUNCIL that Councillor Pemberton's motion be amended as follows:-

"That this Council approves that, in addition to Armed Forces Day, Merchant Navy Day and Commonwealth Day, St George's Day be added as a flag raising day at the Town Hall and that the national flag of England be flown on that day subject to a protocol being prepared by officers and agreed by Council and that the protocol includes the ability to fly more than one flag on any one day."

2. REPORT OF HEAD OF LEADERSHIP SUPPORT AND COMMUNITY - A.2.TASK AND FINISH GROUPS AND WORK PROGRAMME 2018/19

The Committee had before it a report of the Head of Leadership Support and Community (A.2) which sought its agreement with regard to the topics, scope and membership of Task and Finish Groups for the Committee for 2018/19 and its agreement with regard to any changes to the Work Programme for 2018/19.

After due consideration and discussion it was agreed to commence work on two task and finish reviews around the Road Rally and Alcohol Abuse. The Head of Leadership Support and Community undertook to engage with these two groups to take this work forward.

With regard to the work programme, the Committee agreed to leave this unchanged but the Chairman undertook to review the situation closer to the meeting on 3 September in order to consider the likely workload for that meeting and whether an additional meeting would be required.

It was **RESOLVED** that:-

a) The Terms of Reference for Task and Finish Reviews be agreed as follows:-

Review Topic: Tendring Road Rally
How does the topic fit with the Committee's Terms of Reference: Community Safety
What question is the review aiming to answer: What recommendations would the Committee make in relation to any future road rally event held in Tendring?
Aim / Objectives: To review the Road Rally event which took place in Tendring In April 2018, speak with the relevant parties and put forward recommendations in relation to any future road rally event held in Tendring.
Scope: The review will consider:- Management process and event planning; Health and safety aspects; Communication and public engagement; Impact and benefit on residents and TDC; Advertising and marketing; Future recommendations
Membership (including officer support): Councillor Mike Bush Councillor Chris Griffiths Councillor Karen Yallop Councillor Andrew Pemberton Head of Leadership Support and Community
Timescale: Final recommendations to be presented to the meeting of the Committee on 3 September 2018.

Review Topic: Research into Alcohol Abuse within Tendring
How does the topic fit with the Committee's Terms of Reference: Health and Wellbeing
What question is the review aiming to answer: What issues are indicated by data on alcohol usage and abuse and how can these issues be tackled?
Aim / Objectives: To undertake research into alcohol usage and abuse and assess the outcomes to determine further work to be undertaken.
Scope: It is proposed that areas for data research can include:- <ul style="list-style-type: none"> • Number of premises licenced for alcohol on and off sales • Number of Street Sleepers • GP numbers of Registered Alcoholics per population percentage • Alcohol related hospital admissions • Alcohol related incidents of Domestic Violence • Number of Drink Driving arrests • Accidents in the Home connected to alcohol consumption • Shoplifting where alcohol was stolen
Membership (including officer support):

Councillor Alan Coley Councillor Roy Raby Councillor Val Guglielmi Councillor Mary Newton Councillor John Chittock Councillor Ivan Henderson Head of Leadership Support and Community
Timescale: Final recommendations to be presented to the meeting of the Committee on 3 December 2018 or 4 March 2019

b) The Work Programme 2018/19 remains unchanged at this time.

3. **CONSIDERATION OF ITEMS FOR THE SEPTEMBER MEETING**

The Committee gave due consideration to the speakers / topics in relation to Health and Well-being to be considered at its next meeting due to be held on 3 September 2018.

It was **RESOLVED** that:-

Dr Mike Gogarty, Director of Public Health, Essex County Council be invited to speak at the meeting on 3 September.

3 SEPTEMBER 2018

1. **PUBLIC HEALTH**

Dr. Mike Gogarty, Director of Well Being, Public Health and Communities at Essex County Council, attended the meeting of the Community Leadership Overview and Scrutiny Committee to present on public health data and information relevant to the Tendring District.

This was then followed by a question and answer section between members of the Committee and Dr. Gogarty.

2. **REPORT OF THE DEPUTY CHIEF EXECUTIVE - A.1. - PERFORMANCE REPORT
APRIL 2018 - JUNE 2018 (QUARTER 1)**

The Committee had before it a report of the Deputy Chief Executive (A.1) which sought to present the performance report 2018/19 (community leadership) for the period April – June 2018 (Quarter 1).

3. **SCRUTINY OF PROPOSED DECISIONS**

Pursuant to the provisions of Overview and Scrutiny Procedure Rule 13, the Committee had before it the Scrutiny of Proposed decisions.

One decision was put before the Committee; Garden Communities required the approval of an Interim Business Plan and Financial Procedure Rules for North Essex Garden Communities Limited.

The Head of Leadership Support and Community undertook to ascertain the role that the Community Leadership Overview and scrutiny committee can play in scrutinising this forthcoming decision.

4. **CONSIDERATION OF ITEMS FOR THE DECEMBER MEETING**

The Committee gave due consideration to the speakers / topics in relation to health and well-being to be considered at the next meeting of the Committee, due to be held on 03 December 2018.

It was **RESOLVED** that:-

Open Road to be invited to attend this meeting.

Representatives from Tendring District Council's housing department to be invited to attend this meeting.

Councillor Land also indicated that a further meeting of the committee would be programmed in October, to discuss further issues.

1 OCTOBER 2018

1. TENDRING ROAD RALLY

The Committee had before it a report of the Head of Leadership Support and Community which sought to ask it to consider and agree the final report for submission to Cabinet in regards to Tendring Road Rally.

Members of the public who attended the meeting were invited by the Chairman to voice any concerns held regarding the Tendring Road Rally.

Following the receipt of advice from Officers, it was **RESOLVED** that:-

- a) The Committee thanks the Task and Finish Group for its report;
- b) Recommended to Cabinet that they decide whether Tendring District Council should become a Joint Partner, or continue to act as a Consulting Partner or oversight body in respect of the 2019 Road Rally;
- c) the Cabinet be requested in its decision making to take into account the recommendations of the Task and Finish Review; and
- d) the Cabinet be also requested to pay particular close attention to the health and safety issues around this event.

2. PUBLIC HEALTH

Following its previous meeting held on 3 September 2018, the Committee had before it the scope previously agreed for a Task and Finish Group on alcohol.

The Committee was asked to voice any amendments it might have to the scope in the light of the presentation received on 3 September 2018 from Dr. Mike Gogarty, the Director of Well Being, Public Health and Communities at Essex County Council.

The Committee therefore deliberated on the topic of alcoholism, including that there was a vast number of alcohol related issues that needed to be addressed, for instance; those that came into the District with an existing alcohol dependency and functioning and non-functioning alcoholics. This needed to be taken into consideration and a decision needed to be reached as to who was going to be targeted and why in the review.

Following the receipt of advice from the Officers, it was **RESOLVED** that as the issue of alcohol abuse is so vast; it is in the Council's best interest that the Task and Finish Group

begin first by researching further on this issue to gather information and only then to identify which group or particular area the review would be focused on.

3 DECEMBER 2018

1. **SCRUTINY OF PROPOSED DECISIONS ON THE INTERIM BUSINESS PLAN AND FINANCIAL PROCEDURE RULES FOR NORTH ESSEX GARDEN COMMUNITIES LIMITED**

The relevant Cabinet Member (Councillor Neil Stock OBE) and Officer (Ewan Green, Corporate Director, Planning and Regeneration Services) attended the Meeting to present to the Committee the Business Plan for North Essex Garden Communities Ltd, in order to enable the Committee to scrutinise this forthcoming decision.

The Committee deliberated and raised questions and concerns for Ewan Green and Councillor Stock to answer. Those concerns mainly revolved around the funding of the project and the ongoing ability for members to scrutinise the business plan and associated documents of North Essex Garden Communities

It was **RESOLVED** that the Corporate Director (Planning and Regeneration) would circulate information to the Committee with further detail of activities which the overall programme funding to date of £4m has been spent on or allocated to. This will now be a regular item on the Committee's Agenda going forward.

2. **DRUG AND ALCOHOL SUPPORT IN TENDRING**

Matthew Gauden, Centre Manager for Open Road, and Claire Beacham, Senior Project Manager for Phoenix Alcohol Project, attended the meeting to provide Members with an update on the drug and alcohol support in Tendring.

Members deliberated and raised questions for Matthew Gauden and Claire Beacham to answer.

It was **RESOLVED** that Matthew Gauden be requested to send to the Head of Leadership Support and Community (Karen Neath) to circulate to the Committee, a list of mutual aid organisations who work alongside Phoenix Alcohol Project and Open Road. As well as more details on the welfare support staff at Colchester Borough Council who work within HMOs.

3. **IMPACT OF HOUSING ON LOCAL COMMUNITIES**

Following the sad death of David Black, the Council's Housing Manager, the Chairman informed Members that this item would be deferred until a future meeting of the Committee.

A minutes silence was held in respect for David Black.

4. **REPORT OF THE DEPUTY CHIEF EXECUTIVE - A.1 - PERFORMANCE REPORT JULY - SEPTEMBER 2018 (QUARTER 2)**

The Committee had before it a report of the Deputy Chief Executive (A.1) which presented the performance report 2018/19 (Community Leadership) for the period July – September 2018 (Quarter 2), with the recommendation for the Committee to determine whether it had any comments or recommendations to put forward to Cabinet.

The Committee deliberated and raised its concerns over the loss of Libraries and the negative impact this could have on education for pre-school / Primary School children.

It was **RESOLVED** that the relevant officer from Essex County Council, as well as other Tendring District Council members with an interest on the matter, be invited to attend a future meeting of the Committee to scrutinise Essex County Council's consultation on the future of libraries.

5. **REVIEW OF THE IMPLEMENTATION OF THE NEW OVERVIEW AND SCRUTINY ARRANGEMENTS**

The Committee discussed their experience of the new Overview and Scrutiny arrangements since their implementation in May 2018. The Committee was made aware that any comments and/or recommendations would be submitted to the Finance and Corporate Resources Portfolio Holder's Constitution Review Working Party who would be conducting a review of the new Committee Structure also introduced in May 2018.

The Committee agreed that the new structure of the meetings was beneficial and provided a good opportunity for in-depth discussion on the topics covered. However, the Committee also agreed that they were concerned they were not meeting often enough to be efficient in taking forward the issues they discussed and therefore suggested there should be a meeting of the Committee every two months.

It was therefore **RESOLVED** that the Head of Leadership Support and Community report these concerns to the Head of Governance and Legal Services for her to feed into the Constitution Review Working Party.

6. **SCRUTINY OF PROPOSED DECISIONS**

Pursuant to the provisions of Overview and Scrutiny Procedure Rule 13, the Committee had before it the Scrutiny of proposed decisions.

Two decisions were put before the Committee: the Dovercourt Town Centre Regeneration and the SME Growth Fund.

No matters were raised by the Committee.

7. **CONSIDERATION OF TERMS FOR MARCH MEETING**

The Committee were asked to consider items they wish to scrutinise at the next meeting of the Community Leadership Overview and Scrutiny Committee.

It was **RESOLVED** that the Head of Leadership Support and Community consults with the Chairman of the Committee regarding a further meeting before March, at which the following items will be included;

- Consultation on Libraries
- Motion from Council on a Community Governance Review for Clacton
- Motion from Council on Free Swimming Lessons for Children – to invite the Director of Education from Essex County Council

28 JANUARY 2019

1. **FREE SWIMMING LESSONS FOR CHILDREN**

Clare Kershaw (Director of Education, Essex County Council) and Dawn Emberson (Relationship Manager, Active Essex), had attended the meeting to discuss with Members how all schools could meet their statutory duty and move towards 100 per-cent of the Districts children learning to swim before they leave primary school education.

Members had recalled that at the meeting of the Council held on 27 November 2018, it was agreed "That this Council takes the following necessary steps in order to see that every child in the District of Tendring can be taught to swim, before they leave primary school education;

(a) The Community Leadership Overview and Scrutiny Committee invite the Director for Education from Essex County Council to attend a future meeting of that Committee in order to discuss how all schools can meet their statutory duty and move towards 100 per-cent of the Districts children learning to swim before they leave primary school education; and

(b) That officers continue to work with partners to develop a cohesive plan to further improve safety measures across the Districts coastline and report back with findings and any recommendations to Cabinet in February 2019, for implementation prior to the 2019 season.

Clare Kershaw and Dawn Emberson set out for the Committee the statutory requirement under the National Curriculum for swimming which was as follows:-

All schools must provide swimming instruction either in key stage 1 or key stage 2. In particular, pupils should be taught to:

- swim competently, confidently and proficiently over a distance of at least 25 metres;
- use a range of strokes effectively [for example, front crawl, backstroke and breaststroke]; and
- perform safe self-rescue in different water-based situations.

After discussion by the Committee, it was **RESOLVED** that;

Essex County Council / Active Essex will lead on the following actions:-

(a) To undertake a review to determine how many pupils do not reach the required level of proficiency by the end of year 6. A piece of work will then be undertaken to work with schools to target those children that are not reaching the required proficiency;

(b) to investigate how it was decided that the swim safe programme is centred on Clacton, Walton and Dovercourt and whether there would be any funding available to extend the programme more widely across Tendring;

(c) to look at whether the swimming pools available at local caravan parks could be used to provide swimming lessons to school children;

(d) to investigate whether local bus providers could assist with taking pupils from schools to pools as the cost of transport is cited as one of the biggest barriers for schools in providing swimming lessons;

(e) to review the affordability of providing swimming lessons for schools and the capacity to provide enough lessons. Although it was commented that the latter point is not thought to be an issue;

Tendring District Council will lead on the following actions:-

(f) To look into whether Tendring District Council's beach patrol staff could provide swimming lessons in the sea for young people as swimming in the sea is different from swimming in a pool;

(g) to consider whether the ONE card or something similar could be re-introduced for use at local Leisure Centres; and

(h) to look at extending the promotion of water safety advice around the coastline during the summer including liaising with partners such as Clacton Pier and voluntary and community groups such as the scouts.

2. **REPORT OF HEAD OF LEADERSHIP SUPPORT AND COMMUNITY - A.1. ESSEX FUTURE LIBRARY SERVICES STRATEGY 2019 – 2024**

The Committee had before it a report of the Head of Leadership Support and Community (A.1) which enabled the Committee to put forward comments in response to the consultation being undertaken by Essex County Council (ECC) on their draft strategy for the future of library services up to 2024.

The comments of the Committee would be submitted to the Cabinet meeting on 15 February to agree the final response of Tendring District Council.

After discussion, focussing to a large extent on the five criteria underpinning the rationale for proposals included in the Strategy (Location, Usage, Population, Deprivation and Social Isolation) it was **RESOLVED** that the Head of Leadership Support and Community would incorporate the views of the Committee into the consultation response form and agree this with the Chairman of the Community Leadership Overview and Scrutiny Committee. The completed consultation would also be circulated to all members of the Committee.

3. **REFERENCE REPORT FROM COUNCIL - A.2. CLACTON TOWN COUNCIL**

The Committee had before it a reference report from Council (A.2), which reported to the Committee a motion submitted at the meeting of the Council held on 27 November 2018. Relating to a proposed town council for Clacton-on-Sea and which was referred to the Committee by the Chairman of the Council for consideration and report, in accordance with provisions of Council Procedure Rule 12.4.

Councillor Newton further explained this motion to the Committee, she then left the Council Chamber whilst the Committee deliberated and reached its decision.

After much discussion from the Committee, it was **RESOLVED** that it be **RECOMMENDED TO COUNCIL** that the motion be amended to read;

“This Council, seeks to ascertain the views of the people of Jaywick, Clacton and Holland as to the possible creation of a Town Council or Councils for the currently unparished area of the district and that this be done by way of a question included with the Council tax leaflet.”

4. **CONSIDERATION OF ITEMS FOR MARCH MEETING**

With regards to the next meeting of the Committee, it was **RESOLVED** that;

1. The March Meeting be moved to the 25th February, to allow the Five Year Business Plan for North Essex Garden Communities to be scrutinised.
2. A Reference from Council, forwarded by Councillor Honeywood, regarding enforcement will be scrutinised.
3. Performance Reports for Quarter 3 will be scrutinised.

25 FEBRUARY 2019

To be added following the meeting.

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A.3 - APPENDIX B

2019/2020 Work Programme

COMMUNITY LEADERSHIP OVERVIEW AND SCRUTINY COMMITTEE

<i>Meeting Dates</i>	<i>Topic</i>
3 June 2019	<ul style="list-style-type: none">• Opportunity for the new Committee to refine the work programme• Scrutiny of the North Essex Garden Communities Five Year Business Plan• Update on the Children and Young People Strategy• Performance Report – Quarter 4 Outturn 2018/19• Consideration of aims and purpose of next meeting
5 August 2019	<ul style="list-style-type: none">• Speaker(s) with a focus on Housing Strategy and the Homeless Service• Consideration of aims and purpose of next meeting
7 October 2019	<ul style="list-style-type: none">• Speaker(s) with a focus on Education, Economy and Skills• Performance Report – Quarter 1 2019/20• Consideration of aims and purpose of next meeting
2 December 2019	<ul style="list-style-type: none">• Speaker(s) with a focus on Health and Wellbeing• Performance Report – Quarter 2 2019/20• Consideration of aims and purpose of next meeting
3 February 2020	<ul style="list-style-type: none">• Speaker(s) with a focus on Community Safety• Consideration of aims and purpose of next meeting
6 April 2020	<ul style="list-style-type: none">• Speaker(s) with a focus on Leisure and Tourism• Performance Report – Quarter 3 2019/20• Review of the Year and Work Programme for 2020/21

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OVERVIEW AND SCRUTINY PROCEDURE RULE 13 – SCRUTINY OF PROPOSED DECISIONS

DESCRIPTION OF DECISION	KEY DECISION – YES/NO	DECISION MAKER
Rejuvenating Clacton Town Centre	YES	Cabinet (March 2019)
Citizens Advice Tendring Service Level Agreement 2019/20	YES	Health and Education Portfolio Holder
Policy Change to only accept requests for lease extensions for properties purchased under Right to Buy in accordance with the statutory obligations of the Leasehold Reform, Housing and Urban Development Act 1993	YES	Housing Portfolio Holder
Introduce provisions enabling extension of leases for Council's shared equity scheme lessees based upon statutory scheme that exists for properties bought under Right to Buy	YES	Housing Portfolio Holder
Introduce provisions enabling extension of leases for Council's do it yourself shared ownership scheme lessees based upon statutory scheme that exists for properties bought under Right to Buy	YES	Housing Portfolio Holder

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